

# MINUTES

## LSUA Chancellor Cabinet

8/3/2017 9:00 AM | *Meeting called to order by* Chancellor Huang

### In Attendance

Dr. Guiyou Huang, Dr. Barbara Hatfield, Deron Thaxton, Stephan Moore, Melinda Anderson, Shelly Gill

### Approval of Minutes

No minutes were presented to be approved.

### Chancellor Huang

- Chancellor Huang welcomed Vice Chancellor of Student Engagement Stephan Moore to LSUA campus and acknowledged each Cabinet member as his new leadership team.
- Each Cabinet member gave a short personal bio.
- Recruitment, Retention and Revenue are very important priorities at LSUA.
- We are working on salaries for better morale on campus.
- Discussed budget as a very tough issue and if we will have any cuts.
- Chancellor Huang stated the Cabinet will need to work on a Cabinet Mission Statement.
- The Faculty Senate Minutes from the June 28, 2017 meeting were reviewed. After discussion the Cabinet agreed to the promotion salary adjustment in Policy Statements 202 and 236, and recommended increased amounts. Chancellor Huang will work with Provost Hatfield to write a memo to the Faculty Senate specifying the approved amount for each promotion category.
- The letter to be sent to all LSUA faculty and staff regarding salary increase was reviewed. The salary increase that's being considered for fiscal year 2017-2018 is contingent on the materialization of enrollment projections for Fall 2017. Upon recommendation one change was made to item 4 on the letter as follows:
  - 4. Associate Professor whose salary falls below the average salary of assistant professors:  
Additional 2%
- The BoR Funding Formula was sent to Cabinet members. Chancellor Huang stated there would be no discussion today, but asked the Cabinet to please read the document and become familiar with it.
- Chancellor Huang stated he attended a very good meeting yesterday on LSU Strategic Planning in Baton Rouge with Dr. King Alexander and the Executive Council.
- The LSUA Strategic Plan was discussed and Chancellor Huang stated our new Plan needs to be aligned with the LSU Strategic Plan. The LSU Strategic Plan has not yet been made public. Chancellor Huang said the Planning Council needs to prepare for the next planning cycle, perhaps to coincide with the 60<sup>th</sup> anniversary of LSUA.
- The search for the Senior Executive Assistant to the Chancellor has begun.
- Looking forward to a Freshman Orientation meeting tomorrow.

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## Barbara Hatfield

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- Institutional Research Search Committee has begun the process for hiring a new IR director. For the present time Dr. Steve Cox will continue to work on Fridays for LSUA.
- The letter of intent for Bachelor of Science in accounting is with the Board of Supervisors.
- Dr. Hatfield and Melinda Anderson will meet regarding Roy O. Martin commitment to the Business Department. The amount of \$140,000 would be asked as a commitment for a couple of years.

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## Melinda Anderson

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- Work has begun on the Foundation strategic plan.
- The LSUA Foundation website is being developed that will compliment the LSUA.edu site.
- Recently attended a meeting in Shreveport with Dr. Joseph Rallo, Commissioner of Higher Education, regarding the changes in the Board of Regents policies.
- We have 3 Endowed Chairs to be filled.
- Invited the Cabinet to attend the LSUA Family Fun Day on Sunday, August 6 from 4:00 to 7:00 at Los Pinos in Forest Hill.

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## Stephan Moore

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- Will be meeting with campus personnel each day the next couple of weeks to learn more about LSUA.
- Dr. Abbey Bain and he have begun work regarding retention.
- Thankful for the very warm welcome and excited to be a part of LSUA.

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## Deron Thaxton

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- Passed out and reviewed the confidential and unofficial fiscal year 2018-Start-of-Year Budget breakdown.
- Emphasized the salary increase that's being considered for fiscal year 2017-2018 is contingent on the materialization of enrollment projections for Fall 2017 and every student does count. An increase of 4.95% is needed.

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## Shelly Gill

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- Left the Cabinet meeting early to attend Dual Enrollment Faculty Orientation.

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## Next Meeting

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Chancellor Huang stated the Cabinet will meet every 2 weeks.

The next meeting will be Wednesday, August 16, 2017 at 2:00 PM.